

Full Faculty Meeting Minutes

4/1/24

3 – 4pm.

Big Butte/Highlands, SUB

**Action Items**

- I. The topic of whether to recommend making permanent the Employee Relations and Confidence Committee was discussed. A motion was made to recommend making the committee permanent and adding it to the Faculty and Staff handbook. That motion was seconded and passed without further discussion.

**Informational Items**

- II. An IT update was provided by Jennifer Simon. On May 15<sup>th</sup>, 2024 all faculty computer administrative privileges will be removed, though some exceptions may be considered. Also on May 15<sup>th</sup>, non-podium computers will screen lock after 15 minutes of inactivity. Finally, effective immediately, IT is strongly discouraging the use of external media devices, including thumb drives and external hard drives.
- III. An update on long-range building fund plans was provided by Ron Muffick. Main Hall and Engineering Hall are receiving updates and upgrades. It is anticipated that this construction will begin sometime between Summer 25 and 26. There's a construction information link on the Facility Services website, and updates on the many upcoming campus construction projects will be placed here. Link: <https://www.mtech.edu/about/admin-services/facilities/projects/index.html>
- IV. An accreditation update was provided by Michele Hardy. The NWCCU visit will occur between 4/15 and 4/17. A schedule of sessions will be sent out to faculty shortly, as will outlook calendar invites. Faculty are encouraged to attend as many of the relevant sessions as possible.
- V. The Chair announced that part-time adjunct faculty will receive a 10% increase to pay (\$1,100/credit) on July 1, 2024.
- VI. The Chair announced that a proposed revision to Montana Tech course evaluations will begin pilot testing this summer. Faculty are encouraged to contact [cyoung@mtech.edu](mailto:cyoung@mtech.edu) if they are interested in participating in the pilot testing.
- VII. The Chair announced that the faculty forum for the NWCCU will be held on 4/15 from 2:00 – 2:45 PM in the Copper Lounge.
- VIII. The Chair announced that faculty feedback on the Provost candidates is requested following the final candidate visit. A survey for giving feedback will be sent out via email. Faculty are strongly encouraged to complete the feedback survey ASAP!