

Faculty Senate Minutes
3/01/2018
2 p.m.– 3:30 p.m.
Kelley / Steward (SUB 113AB)

Attendance: Charie Faught, Dan Autenrieth, Ron White, Karen Wesenburg-Ward, Brian Kukay, Glen Southergill, Micah Gjeltema, Dave Gurchiek, Karen Vandaveer, Scott Risser, Katherine Zodrow, Doug Abbott, Vickie Petritz, Miriam Young, Brant Wright, Matt Egloff, Burt Todd,

Action Items

Informational Items

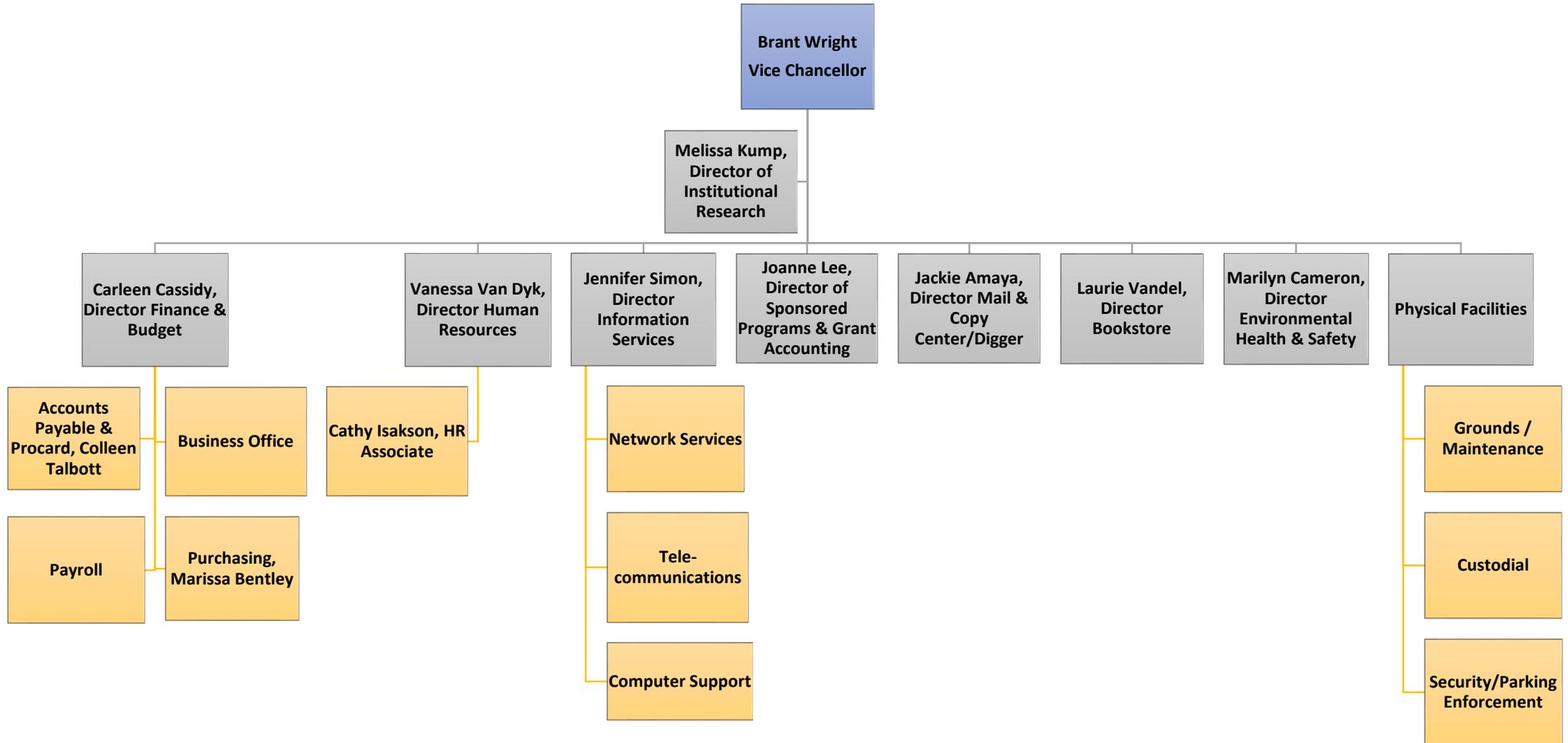
- I. Budget Presentation from Vice Chancellor Wright- see attached slides.
 - a. Overview of Department- see attached org chart. Some of the reporting mechanisms will be changing as of July 1st. Computer support will become centralized. Physical Facilities will also be reporting to VC Wright as of July 1st.
 - b. Updates from OCHE's website with new data. The budget was adjusted after the recent special session. State support is declining. Planning process is ongoing for the next biennium, and anticipate that budget will be fairly flat. Increases in net tuition are due to increase in tuition (rather than increasing enrollment, which will be held flat). For contract administrators, Don is now listed in Tech's budget (no increase). FY 18 is reflected in enrollment as of two weeks ago, down a number of international students. Future budget and actuals will be based in part on enrollment and mix of enrollment (out of state, WUE, etc.). If we have too many WUE, then can have budget and appropriations impact.
 - c. Too many moving targets for future budget cycles to report at this time. Board of Regents will approve FY 19 budget at September meeting.
 - d. Questions on vacancies and freezes. Reinstated six positions that were frozen- three in SME and CLSPS each. Cuts that were made this year may not be sustainable in the future, such as travel and office supplies that need to be added back. There will be an e-mail in the next few weeks to meet with department heads to plan for next year. Will also include software needs.
 - e. Program Prioritization is still unknown, but will be sent to department heads for further information. Ten metrics are being reviewed right now, then will be reviewing "softer" metrics. Some programs may have strong connections with the community, for instance. Comment that we do need a re-alignment. For instance, 1-14 student ratio, which is low compared to our peers. Problem is that tuition is also low. Program prioritization is partially due to budget reasons, but also to look at how we improve and stay on top of our game and make it better for students.
 - f. Questions regarding new buildings. Those were started before VC Wright started, expected to fill dorm space and lab space. The money for buildings is coming from other sources than general operating.
 - g. We do have a balanced budget for next year, but will dip into reserves to complete it.
 - h. Library is state funded. Met about expanding hours, but difficult at this moment. Would need an additional 1.5 FTEs to match. UM heavily subsidizes us, such as databases. UM does greater subsidies for the affiliates in this area. Hoping that this will continue.
 - i. HPER has multiple sources of funding. Open more during training and special events.
- II. Q&A
 - a. "Six million levy" for Montana State Budget. Would be a little over one million dollars. For the system, would be devastating if it were not renewed.
 - b. Question regarding six extra faculty being raised. Response that the positions are being hired in service areas. Have had several vacancies that have relied on adjuncts. Looking at where enrollment has dipped for realignment.

- c. Question regarding staff layoffs. Plays into current operating fund and what we actually need to run areas, such as IT. Thought is that we can still run efficiently and help general fund. Still are a number of faculty positions through retirement that we will not be filling. Some of the numbers are based on budgeted, but may be lower based on actuals (retirements, for instance).
- d. With lower students, such as statics going from 220 to 140 students. What about lower enrollment, how will we “dig out of the hole”? Response was that Program Prioritization will review efficiencies.
- e. Question regarding motor pool as potential cost savings. That is being reviewed at this time.
- f. With new buildings, requires staff and maintenance. Questions regarding new buildings in this light. Response that there is a point of no return (once in construction, we have to move forward).
- g. Applications are up this year, with hope to convert to students. Need to try to maintain a student level of enrollment.
- h. Questions regarding where should we be focusing for new students? What is our plan? What should we be focusing on enrollment, recruiting, and retention (keep them once they are here). High school rates are stabilizing in next 4-5 years, competing for the same students. We need to look both inside and outside the state. The number of closures over 20 years has been small, but some closures of small private schools may be more prominent.
- i. Appropriations from the state are at 45% right now, and have been decreasing over time. At the same time, tuition has not risen. Impacts faculty salaries.
- j. Comment on turnover in engineering. Many non-tenured may be looking for jobs, with recruiting costs playing a role. Question about retaining faculty. Is an expense, but the cost of doing business.
- k. What is the best student to faculty ratio? Response that 1-18 or 1-16 would be ideal. 1-16 would add a couple million dollars to the bottom line.
- l. Discussion regarding computer support. Centralized will be a boost for areas. The support will be in the MG, and deployed based on availability. Currently an uneven distribution of computers among colleges. One person has over 400 computers, with a norm of 150 and recommends 100 computers per support person. Also looking at other software to roll out upgrades. Concern for Highlands College, since it is a distance. Will go to standard practice of imaging each PC. Will be reviewed to see if it works.
- m. For research active faculty, standard to have startup funds. Increase of startups in the future? Looking at IDCs for the funding to see if we can improve. Also have implemented programs such as \$70,000 last year, but not available this year.
- n. Question regarding classroom equipment. Do have an updated equipment list, but hoping to review and centralize.
- o. How will budget process look, what can we expect? Response that we will have discussions, hoping to be open and transparent, splitting some departments, adding accounts, looking for a sense of what may be coming up such as new initiatives that may bring in new enrollment. Going forward, will need more meetings for the next budget cycles. Will not be looking how to cut current budget. Still based on enrollment.
- p. Budgeting process always changes. A few years ago, departments presented. Last year, the dean’s presented, with little department impact. Comment that we will be meeting to identify needs. Going forward, will be an inclusive process.
- q. If expected to increase enrollment, is there a budget? More effective if faculty travels. Response that want to meet with department to identify needs. Deans and others have a discretionary budget that can help out.
- r. Students that live on campus tend to stay. Hoping it will improve enrollment. Should be completed spring 2019.
- s.



Montana Tech
Administration & Finance

Administration & Finance



MT Tech (includes Highlands College)

Current Unrestricted Revenue & Metrics

PRELIMINARY

REVENUE	FY14	FY15	FY16	FY17	FY18	FY19	Difference	
					Budgeted*	Budgeted**	1yr	5yr
State Support	\$14,561,105	\$15,283,714	\$15,484,533	\$15,924,638	\$15,084,378	\$15,085,763	0%	4%
Net Tuition Revenue	\$14,139,762	\$15,234,145	\$15,831,243	\$15,841,114	\$16,510,103	\$17,016,290	3%	20%
Transfers/Other	\$218,525	\$551,206	\$655,532	\$624,769	\$1,036,338	\$1,100,000	6%	403%
Total Operating Revenue	\$28,919,392	\$31,069,065	\$31,971,308	\$32,390,521	\$32,630,819	\$33,202,053	2%	15%
Scholarships/Discounts/Waiver	\$1,918,840	\$2,209,734	\$2,415,526	\$2,406,824	\$2,561,020	\$2,610,000	2%	36%
Special Approps/OTO/MUS-RP	\$395,045	\$469,815	\$602,228	\$108,550	\$121,709	\$122,000	0%	-69%
Total Current Unrestricted	\$31,233,277	\$33,748,614	\$34,989,062	\$34,905,895	\$35,313,548	\$35,934,053	2%	15%
Key Metrics								
State % Share	50.4%	49.2%	48.4%	49.2%	46.2%	45.4%	-1%	-5%
State Support per Res FTE	\$7,313	\$7,822	\$7,973	\$8,788	\$8,750	\$8,720	0%	19%

*State Support adjusted after special session. Net Tuition Revenue adjusted based on actual to date

**includes reductions for Performance Funding

MT Tech (includes Highlands College)

Current Unrestricted Faculty/Staff FTE & Metrics

(does not include: graduate teaching/research assistants & part-time/other)

	FY14	FY15	FY16	FY17	FY18	FY19	Difference	
					Budgeted	Budgeted	1yr	5yr
STAFFING								
Contract Faculty (all)	160	165	164	170	174	168	-3%	5%
Contract Administrators	8	8	8	8	9	9	0%	8%
Contract Professionals	42	41	48	47	45	42	-7%	-1%
Classified FTE	75	78	76	76	81	81	-1%	9%
Total Faculty/Staff	285	293	297	301	309	300	-3%	5%
EXPENDITURES								
Personnel Services	\$21,905,292	\$23,233,254	\$23,849,029	\$25,505,937	\$26,359,995	\$25,760,000	-2%	18%
Total Expenditures <small>(net waivers)</small>	\$29,265,670	\$31,587,646	\$32,062,365	\$32,528,274	\$32,752,528	\$32,700,000	0%	12%
Student FTE	2,549	2,600	2,617	2,510	2,303	2,305	-8%	-10%
Resident Students	1,991	1,954	1,942	1,812	1,724	1,730	-5%	-13%
Non-resident Students	558	646	675	698	579	575	-17%	4%
Key Metrics								
Student to Faculty Ratio	16.0	15.7	15.9	14.8	13.3	13.7	4%	-14%
%Personnel Services of Total	75%	74%	74%	78%	80%	79%	-2%	5%

(based on Total CU Exp - net of waivers)

MT Tech (includes Highlands College)

Fiscal Year Student FTE - Average Annual Enrollment

	FY14	FY15	FY16	FY17	FY18	FY19	% Change	
							18 vs 19	5-YEAR
ENROLLMENT						Budgeted	Projected	Projected
Resident Undergrad	1,920	1,880	1,867	1,739	1,634	1,640	0.4%	-14.6%
Resident Graduate	71	74	75	73	90	90	0.0%	26.8%
Non-resident Undergr.	324	383	399	427	320	320	0.0%	-1.2%
WUE	182	194	196	181	161	160	-0.6%	-12.1%
Non-resident Graduate	52	69	80	90	98	95	-3.1%	82.7%
Student FTE Total	2,549	2,600	2,617	2,510	2,303	2,305	0.1%	-9.6%

Budget Outlook

- **Enrollment**
 - **If we estimate Tuition & Fees at \$7,350 per FTE based on FY2019**
- **Then -**
 - **If enrollment goes up by 150 students - equals approximately \$1.1 million**
 - **Beyond FY2019 it's too early to say – too many moving targets:**
 - **Biennium for FY 2020-2021 starts fall of 2018**
 - **State Appropriations**
 - **Tuition Rates**
 - **Program Prioritization**

Library versus the HPER

- **Library is State funded**
 - **Total budget of approximately \$610k**
 - **Open 79.5 hours with 8.35 FTE Benefited Staff**
- **HPER has multiple sources of funding:**
 - **State funding, Student fees including Pool and Campus Rec Fee**
 - **Open 86 hours for general use**
 - **Majority of staffing comes from student employees**