



*November 1, 2021*

## **ACADEMIC CALENDAR**

Have you ever wished you could have the Academic Calendar show up in Outlook? You Can! For specific directions on how to subscribe to the calendar, view this [knowledge base article](#). Or search for 'calendar' on our Technology Services website and choose the 'Subscribing to Montana Tech Calendars in Outlook' article.

## **CENTER FOR ACADEMIC INNOVATION UPDATE**

The Center for Academic Innovation has been working hard to bring new resources to the faculty of Montana Technological University. We are happy to announce the following are now available.

- Although we will send out the occasional email with interesting information, we have created a website that you can access at the **Center for Academic Innovation at Montana Tech**. If you prefer more interactive, dynamic, and up-to-date information about innovation in education, especially at Montana Tech, please subscribe to our blog at [SYNK42](#).
- We have recently obtained a membership to **QUALITY MATTERS**, the internationally recognized quality assurance program. You can access this resource by navigating to the **MyQM page** at <https://www.qmprogram.org/myqm/> and logging in with your MTech credentials. QM offers several professional development opportunities for you to take advantage of. To introduce this resource to the campus, the Center for Academic Innovation has arranged for the funding for faculty to participate in the Applying the QM Rubric (APPQMR) course as well as additional funds for other PD opportunities at no cost to themselves or their unit.
  - If you are interested in participating in any of the QM trainings, please either submit this **Request for Quality Matters Training**, or contact the Center at [cai@mtech.edu](mailto:cai@mtech.edu) directly for more information.
  - The Center will also purchase hard copies of the Higher Education Rubric, 6<sup>th</sup> edition for your unit. If you would like a few of these, please contact us at [cai@mtech.edu](mailto:cai@mtech.edu).

- **ACADEMIC INNOVATION** is a third-party professional development vendor that offers training, webinars, boot camps, and weeks-long institutes to higher education faculty, staff, and administration. The Center is piloting a small all-inclusive membership to AI and wants to help you take advantage of the excellent resources that are available. Please visit their [website](#) to see what they have to offer and contact the Center at [cai@mtech.edu](mailto:cai@mtech.edu) to discuss obtaining access.

If you have any difficulty with or questions about any of these resources, please do not hesitate to contact Kat McCormick or Kathy Stevens at [cai@mtech.edu](mailto:cai@mtech.edu) or 496-4189.

## EVACUATION DRILLS (FIRE) AFTER-ACTION REPORT

Montana Tech's Office of Facilities and Environmental Health and Safety conducted evacuation drills of the office, classroom, and residential buildings. The evacuation drills are required under the Jeanne Clery Act, and also mandated by Butte-Silver Bow Local Fire Department. Overall, all the fire drills went well and ran smoothly. The following is a summary of the drills – areas for improvement:

- Highlands College – October 11, 2021:
  - Office/classroom doors need to be closed and left unlocked
- Science and Engineering Building (S&E) – October 12, 2021:
  - Not all individuals evacuated building – **All must evacuate**
  - Individuals need to go to assembly area – **Area needs to be clear for First Responders**
  - Office/classroom doors need to be closed and left unlocked
- Engineering Hall – October 12, 2021:
  - Not all individuals evacuated – **All must evacuate**
  - Office/classroom doors need to be closed and left unlocked
- Chemistry and Biology Building (CBB) – October 12, 2021:
  - Evacuated folks tried to come back in building before drill was over – **Wait for all clear before coming back in**
  - Office/classroom doors need to be closed and left unlocked
- Museum Building (MUS) – October 12, 2021:
  - Office/classroom doors need to be closed and left unlocked
  - Windows need to be closed
  - Not all individuals evacuated – **All must evacuate**
- Main Hall – October 12, 2021:
  - Individuals need to go to assembly area – **Area needs to be clear for First Responders**
  - Office/classroom doors need to be closed and left unlocked
  - Fire door in basement did not close all the way
- Facilities Office – October 13, 2021:
  - Individuals need to go to assembly area - **Area needs to be clear for First Responders**
  - Office/classroom doors need to be closed and left unlocked
- Mill Building – October 13, 2021:
  - Individuals in a student dedicated area did not evacuate – **All must evacuate**
  - No pull stations at exit doors
  - Office/classroom doors need to be closed and left unlocked

- Health Science Building (HSB) – October 13, 2021:
  - Office/classroom doors need to be closed and left unlocked
  - Alarm very quiet in nursing offices
- Student Union Building (SUB) – October 13, 2021:
  - Office/classroom doors need to be closed and left unlocked
- HPER Complex – October 18, 2021:
  - Office/classroom doors need to be closed and left unlocked
  - Table in the west hallway was in the exit route – by law nothing can be in an emergency exit route blocking access.
  - Not all individuals evacuated – **All must evacuate**
- Natural Resources Building (NRB) – October 18, 2021:
  - Office/classroom doors need to be closed and left unlocked
- Library/Auditorium – October 18, 2021:
  - Office/classroom doors need to be closed and left unlocked
  - Fire door on second floor didn't close
- Mining & Geology Building (MG) – October 18, 2021:
  - Office/classroom doors need to be closed and left unlocked
- University Relations Center (URC) – October 19, 2021:
  - Alarm very quiet – First and second floors
  - No pull stations by exit doors
  - Office/classroom doors need to be closed and left unlocked
- Natural Resource Research Center (NRRC) – October 19, 2021:
  - Office/classroom doors need to be closed and left unlocked
- Engineering Lab/Classroom Building (ELC) – October 19, 2021:
  - Office/classroom doors need to be closed and left unlocked
- Prospector Hall – October 19, 2021:
  - Evacuation must be immediate
  - Common area doors need to be closed and left unlocked
- Centennial Hall – October 19, 2021:
  - Evacuation must be immediate
  - Common area doors need to be closed and left unlocked
- Student Success Center (SSC)/Living Learning Center (LLC) – October 19, 2021:
  - Office/classroom doors need to be closed and left unlocked
  - Evacuation must be immediate
  - Third floor evacuation – assemble at assembly area to ensure area is clear for First Responders
  - Be sure to use the nearest exit – this may include exits at end of the hall

## FIRST-GENERATION SURVEY

Please take a moment to complete this short survey regarding first-generation status. The data collected will assist in programming and information from TRIO Student Support Services.

## YOGA FRIDAYS

Yoga will be held on Fridays at noon in the dance studio in the HPER.

## ZOOM UPDATE

Beginning **November 1, 2021**, customers will be required to update their Zoom software to

ensure it is no more than nine months behind the current version at any given time. For more information, please visit this [link](#).

## FALL PUBLIC LECTURE SERIES

Montana Tech's Public Lecture Series will host Karin Boyd, PG, from Applied Geomorphology, Inc, in Bozeman, Montana, on Wednesday, **November 3, 2021 at 4 p.m.** (MST) via Zoom. Her presentation is titled, "Upper Clark Fork River Floodplain Geomorphology and Restoration." [LEARN MORE](#)

## FRIENDS OF THE MONTANA TECH LIBRARY BOOK SALE

The Friends of the Montana Tech Library will hold a book sale on **November 3-5, 2021, from 8:00 am to 5:00 pm** in the Library.

## MINING TEAM BANQUET

The annual Montana Tech Mining Banquet will be **Friday, November 5, 2021 at 5:00 pm** at the Front Street Station. Casagranda's Steakhouse will cater the dinner. Tickets are \$35.00 and can be purchased from any Mining Team member or Donna Conrad in the Mining Department.

## STAFF SENATE MEET & GREET

We are presenting a second Staff Senate Meet & Greet due to all of the feedback from the Montana Tech community! This Meet & Greet will be held on campus during more convenient hours. Please come by to the Copper Lounge on **November 9th, from 9:00am – 10:00am** to join us as we will be serving homemade cookies, treats, and coffee.

## MUS WELLNESS INCENTIVE PROGRAM END-OF-YEAR DATES

December 17: Live Challenges End

December 20: Last day to track/enter data

December 24: Last day to redeem Amazon gift card \* or Fitbit (*\*Amazon gift cards do not have to be used by this date, but the gift card codes must be redeemed. No rewards can be claimed after December 24*)

December 25: Site goes dark

## FACULTY WEBPAGES

Please review your faculty and your department's main faculty page and send changes to Diane Warthen at [dwarthen@mtech.edu](mailto:dwarthen@mtech.edu) or use the [faculty page form](#).

## DIRECTORY PHOTO

Update your photo for the directory where you update your signature on the profile page [here](#).

## UNIVERSITY PROPERTY

To have items posted to the University Property category on MyMtech, email the item(s) and photo(s) to Layne Sessions at [lsessions@mtech.edu](mailto:lsessions@mtech.edu).

## NAME BADGES

Order university name badges from DRS Imaging by emailing [drs@blackfoot.net](mailto:drs@blackfoot.net). Departments will need to pay for their name badges.

## INTERNAL COMMUNICATIONS TOOLS

Tech uses one set of standard business cards, letterhead, and envelopes. Please order these items online [here](#). Electronic letterhead can also be found [here](#).

## DIRECTORY

Is your information on the online directory correct? Please check the information and if it is not accurate, email Cathy Isakson at [cisakson@mtech.edu](mailto:cisakson@mtech.edu) or go onto Cyberbear and update it.

## EMAIL SIGNATURE

Download your Montana Technological University email signature using the signature tool [here](#).

---

## UPCOMING EVENTS

**November 3:** Library Book Sale | 8:00-5:00 pm | Montana Tech Library  
Public Lecture Series: Karin Boyd | 4:00 pm | Zoom  
Volleyball vs. Montana Western | 7:00 pm | HPER

**November 4:** Library Book Sale | 8:00-5:00 pm | Montana Tech Library  
Men's Basketball vs. Dickinson State University | 5:00 pm | HPER  
Women's Basketball vs. Walla Walla | 7:00 pm | HPER

**November 5:** Library Book Sale | 8:00-5:00 pm | Montana Tech Library  
First Friday Speaker Series: Karen Sullivan | 10:30 am | URC Poore Room  
Men's Basketball vs. Walla Walla University | 12:00 pm | HPER  
Mining Banquet | 5:00 pm | Front Street Station  
Women's Basketball vs William Jessup | 6:00 pm | HPER

**November 8:** Lunch & Learn (First-gen Voices) | 1:00 pm | Copper Lounge

**November 9:** Staff Senate Meet & Greet 9:00 am | Copper Lounge  
Lunch & Learn (First-Generation Celebration) | 12:00 pm | Copper Lounge  
Veteran's Banquet | 5:00 pm | Copper Lounge

**November 10:** Women's Basketball vs. Bushnell University | 5:00 pm | HPER

**November 11:** Veteran's Day holiday

**November 12:** Men's Basketball vs. The College of Idaho | 7:00 pm | HPER

**November 13:** Football vs. MSU-Northern | 1:00 pm | Bob Green Field  
Men's Basketball vs Oklahoma City University | 7:00 pm | HPER

**November 18-19:** Board of Regents meetings (University of Montana)

**November 19:** Tech Day | 9:00 am to 3:00 pm. | [Sign-up here](#)

**November 25:** Thanksgiving

Find events happening in Butte [here](#).

Do you have an event you want listed in the [campus events calendar](#) on [mtech.edu](#) and the [campus app](#)?  
Find directions [here](#).

